



Dear Parents/Carers,

The Teachers2Parents App brings together all the communications you receive from school via Teachers2Parents and **SchoolMoney** into one simple, easy to use app.

With **SchoolMoney** you will be able to pay for school expenses, such as charity donations, trips and clubs, with your debit or credit card. This new payment system will benefit both school and you as a parent. Not only will you be able to pay for items from the comfort of your own home but you will also be able to access your account at any time to see if there is anything, you need to pay for. With **SchoolMoney** we will experience a more streamlined, cost-effective and efficient payment system, in a secure and safe environment.

To log into **SchoolMoney**, please see the attached guide.

Now download the Teachers2Parents app.

1. Go to Google Play (Android) or App Store (iPhone)
2. Search for 'Teachers2Parents'
3. Download the free Teachers2Parents App
4. Enter your mobile number e.g. 07532542423.
5. It will send you a Verification Code, which you enter on the next screen
6. You will then be taken to the welcome message providing information on each section
7. Once completed (or skipped), you can now use the Teachers2Parents App.

If you receive the error message "The mobile number you have provided was not recognized" then you should double-check with the school that the mobile number you are entering is the same one saved for your child in their Teachers2Parents Text Service.

Downloading the App means, you can:

- Get an instant overview of outstanding payments, notifications, recent messages, and more in the home page.
- View all of your messages from the school in the message feed.
- Have term dates readily available within the Term Calendar section.
- Keep up-to-date with the latest news and events via the Noticeboard.

Incorporated into the app is **SchoolMoney** where you will be able to manage payments:

- Make payments for trips, clubs and charitable donations etc.
- Manage parental permissions for trips and more. **Remember, you will need to register your details with SchoolMoney.**

If for any reason you are struggling to log in, it may be because you have not provided us with the correct contact details. Please let us know immediately if either your mobile number or email address changes.

We appreciate your cooperation in the early stages of rolling this system out to you and we hope with transition will not be too onerous.

Yours sincerely,

Mrs Lund